

**VILLAGE OF PARADISE VALLEY  
FEES AND CHARGES BYLAW  
BYLAW NO. 295-2018**

**A BYLAW OF THE VILLAGE OF PARADISE VALLEY IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF SETTING FEES FOR GOODS AND SERVICES PROVIDED BY THE VILLAGE OF PARADISE VALLEY IN ACCORDANCE WITH THE MUNICIPAL GOVERNMENT ACT, REVISED STATUES OF ALBERTA, 2000, CHAPTER M-26 AND AMENDMENTS THERETO:**

**WHEREAS**, in accordance with the *Municipal Government Act, R.S.A. 2000 Chapter M-26* and amendments; and the *Freedom of Information and Protection Privacy Act, S.A, 1994, Chapter F-185-5*, as amended, a municipality must make certain information available to the public; and

**WHEREAS**, in accordance with the Municipal Government Act, and the Freedom of Information and Protection of Privacy Act, a municipality may pass a Bylaw establishing fees to charge for providing information.

**WHEREAS**, in accordance with the Municipal Government Act, and amendments thereto, a municipality may pass a Bylaw establishing fees to charge for providing goods and services,

**GIVEN THAT**, Council considers it expedient and in the public interest to establish by Bylaw provisions respecting the collection and charging of fees, in connection with the operation of the Village of Paradise Valley goods and services provided to individuals or organizations.

**NOW THEREFORE** the Council of the Village of Paradise Valley, duly assembled, enacts as follows:

1. This Bylaw may be cited as the "Fees and Charges Bylaw"
2. That a fee shall be established for inspection of the assessment roll during regular business hours, which is required by the MGA section 307.
3. The fee schedule for goods and services, as outlined in Schedule "A" attached hereto and forming part of this Bylaw and which authorizes the rates to be charged to individuals or organizations.
4. That a waiver or reduction of fees established by this Bylaw may only be granted under the discretion of the Village of Paradise Valley Chief Administrative Officer but exercising such discretion shall be reported to Council at the next scheduled Council meeting.
5. All previous rates for fees and charges and NOT noted in this Bylaw, shall be deemed not changed or adjusted by Council and shall remain intact for those goods and services.

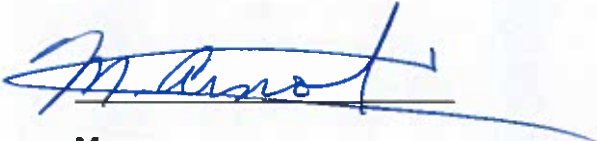
SHOULD any provision of this Bylaw be determined to be invalid, then such provision shall be severed and the remaining Bylaw shall be maintained.

THIS Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer.

Read a first time this 15<sup>th</sup> Day of February, 2018

Read a second time this 15<sup>th</sup> Day of February, 2018

Read a third time this 15<sup>th</sup> Day of February, 2018



**Mayor**



**Chief Administrative Officer**



**SCHEDULE "A"**  
**FEES AND CHARGES FOR GOODS AND SERVICES**

<b>General Office</b>	
Item	Fee
Outside of a FOIP Request:	<b>NO GST</b>
1. For locating and retrieving a record Supervising the examination of a record For preparing and handling a record for disclosure	\$30.00 per hour (1 <sup>st</sup> ¼ hour free)
2. For producing a record from an electronic record:	<b>NO GST</b>
a. Computer processing and related charges	Actual cost to public body
b. Computer programming	\$40.00 per hour
3. For shipping any item requested	<b>NO GST</b> Actual amount incurred
4. Document Provision (single or double sided):	<b>INCLUDES GST AND TIME</b>
a. Photocopies	\$0.25 per page black and white
b. Hard copy laser print	\$0.45 per page color
c. Computer printouts	
5. Any other media not listed above	Actual cost to public body ( <b>NO GST</b> )
6. Finance charges: for NSF cheques or a stop payment	\$45.00 per item ( <b>NO GST</b> )
<b>Community Service- INCLUDES GST</b>	
7. Pins	\$2.50
<b>Planning, Development and Taxation</b>	
8. Property Information	
a. Assessment information	No Charge
b. Tax certificate	\$25.00
c. Current assessment information requested by owner of assessed property under section 299(1)	No Charge
d. Parcel size or confirm legal description	No Charge
e. Determine long or short legal when other is known	No Charge
f. Photocopy of plans or portion of plans: registered, subdivision, descriptive	No Charge
9. Tax Recovery	<b>NO GST</b>
a. Tax notification	\$50.00
b. Tax recovery (per property and per action)	\$50.00
c. Online property search	\$25.00
10. Tax Penalty	15% on all charges unpaid after July 31 each calendar year 15% on all charges unpaid after December 31 of each calendar year
11. Land Use Bylaw	
a. Electronic version emailed	No Charge
b. Hard copy	Photocopying charges apply

12. Application to amend Land Use Bylaw	\$500.00 plus advertising cost <b>(NO GST)</b>
13. Subdivision and Development Appeal Board fee	\$100.00 <b>(NO GST)</b>
14. Zoning Compliance Letter (Only with Real Property Report less than 5 years old and no other development on property)	\$50.00 <b>(NO GST)</b>
15. Development Permits:	<b>NO GST</b>
a. Minor work less than \$5,000.00 value	\$25.00
b. Dwelling (per unit)	\$40.00
c. Deck	\$25.00
d. Accessory building including sheds and garages	\$25.00
e. Minor home renovations	\$25.00
f. Demolition	\$25.00
g. Commercial/Industrial/Institutional	\$75.00
h. Discretionary use including major home renovations (notification required)	\$75.00
i. Variance required (notification required)	\$75.00
j. Late permit surcharge (request for permit after development is completed or underway):	
i. Permitted use	Permit fee plus 100% surcharge
ii. Discretionary use	Permit fee plus 100% surcharge
iii. Variance required	Permit fee plus 100% surcharge
<b>Utility- GST EXEMPT</b>	
16. Utility deposit (refundable) as per Village Bylaw	Equivalent to a two month flat rate billing
17. Utility service disconnect/reconnect	\$75.00
18. Water meter replacement (when not initiated by Village)	Cost plus 15%
19. Outstanding utility bills and costs will be added to the applicable tax roll as authorized by the Municipal Government Act	
<b>Animal Fees- GST EXEMPT</b>	
20. Animal Tags	Animal tags are to be renewed yearly
a. Dog Tag (Max 3 Dogs per residence)	\$10.00 New \$5.00 Renew
b. Cat Tag (Max 3 Cats per residence)	\$10.00 New \$5.00 Renew
c. Replacement Tag	\$10.00
21. Fines	As per animal control Bylaw
<b>Fire Services – GST EXEMPT</b>	
22. Permits	
a. Burning	No Charge
b. Residential fire pit	No Charge
23. Fire Fighting Apparatus	\$375.00 per hour (Billed through home owners insurance)

24. Equipment Damage	At Cost
25. Ancillary Expense (Other Crews)	At Cost
<b>Public Works</b>	
26. Equipment (includes operator) per hour charge:	Minimum one hour charge
a. Loader with standard & snow bucket	\$90.00
b. John Deere tractor with snow blower	\$75.00
c. Truck	\$90.00
d. John Deere Mower	\$75.00
e. Trimmer	\$30.00
f. Metal Detector	\$25.00
g. Sewer Snake (Operator not included)	No Charge
27. Village Personnel if second laborer is required	\$40.00 per hour
28. Soil (as designated by Public Works)	\$5.00/m <sup>3</sup>
29. Bulk Water	\$5.00/m <sup>3</sup> (\$5.00 minimum charge) fee waived to contractors providing a service to the Village of Paradise Valley